IMAP account setup on iPhone



1. Select **Settings** from the home screen of your iPhone:

2. Choose Mail, Contacts, Calendars and click Add Account:

| | Sounds Settings | |
|---|---|-------|
| A | Passcode | > |
| | Privacy | > |
| | | |
| | iCloud | > |
| | Mail Contacto Colondoro | ` |
| | Mail, Contacts, Calendars | |
| | Notes | > |
| | Notes Reminders | > |
| | Notes Reminders Phone | > |
| | Notes Reminders Phone Messages | > > > |

| Settings Mail, Contacts, Calendars | | |
|---|------------------|--|
| ACCOUNTS | | |
| iCloud Contacts, Calendars and 3 more | > | |
| Add Account | > | |
| | | |
| Fetch New Data | Off > | |
| MAIL | | |
| Preview | 1 Line > | |
| Show To/Cc Label | $\bigcirc \circ$ | |
| Flag Style | Color > | |

3. Choose Other from the list that appears:



4. Select **Add Mail Account**. In the **New Account** menu, you will need to specify the following records:

| Cancel | New Account | Next |
|----------|-----------------|-------------|
| Name | Synergy | |
| Email | teamsynergy@syn | ergizer.net |
| Passwor | rd ••••• | • |
| Descript | ion Synergy | |
| QWE | RTYU | ΙΟΡ |
| AS | DFGHJ | KL |
| ▲ Z | XCVBN | M |
| 123 | space | return |

Click Next.

5.Select protocol type: **IMAP** or **POP3**. We advise you to use IMAP. Your selection will be highlighted blue.

6. Settings are the same for both IMAP and POP3: In the fields for both **Incoming Mail Server** and **Outgoing Mail Server**, indicate the following:

- Name, Address and Description: should have been already filled in
- Host name: popmail.synergybroadband.com
- User Name: teamsynergy@synergizer.net
- Password: password for your email

| Cancel | lew Ac | count | Next |
|--------------------------------------|---------------------|---------------|----------|
| IMAP | | POF | > |
| | | | |
| Name | Synergy | | |
| Email t | eamsyne | rgy@synergiz | er.com |
| Description | Description Synergy | | |
| INCOMING MAIL SERVER | | | |
| Host Name | popmail | .synergybroad | band.com |
| User Name teamsynergy@synergizer.com | | | |
| Password ••••••••• | | | • |



Click Next.

7. If you use **IMAP**, you can enable the following services:

| Cancel | IMAP | Save |
|--------|-------|------|
| | | |
| | 1ail | |
| | lotes | |

Click **Save** and wait while the system completes necessary checks.

8. When the checks are finished, you'll be redirected to the **Mail, Contacts,** calendars screen. Choose your newly created account there:

| Settings Mail, Contact | s, Calendars |
|--|------------------|
| ACCOUNTS | |
| iCloud Contacts, Calendars and 3 more | > |
| Synergy Mail, Notes | > |
| Add Account | > |
| | |
| Fetch New Data | Off > |
| MAIL | |
| Preview | 1 Line > |
| Show To/Cc Label | $\bigcirc \circ$ |

| Mail Nctest | | | |
|-------------|-------|----------------------------|-----------|
| IMAP | | | |
| Acco | ount | teamsynergy@synergizer.net | > |
| | | | |
| | Mail | | \supset |
| | Notes | | \sum |
| | | | |
| | D | Delete Account | |
| | | | |
| | | | |
| | | | |

9. Scroll down and select Advanced:

| Cancel | Account | Done |
|------------|-----------------------|---------|
| INCOMING M | AIL SERVER | |
| Host Name | popmail.synergybroadb | and.com |
| User Name | teamsynergy@synergiz | er.com |
| Password | ••••• | • |
| OUTGOING N | 1AIL SERVER | |
| SMTP | | > |
| | | |
| Advanced | | > |
| | | |
| | | |

10. Here you can choose additional settings for IMAP

You need to use port **993 (with SSL)** or port **143 (without SSL)**. Set **IMAP Path Prefix** to **INBOX**:

| Account Advanced | | | | |
|---------------------------|------------------|--|--|--|
| Remove | After one week > | | | |
| INCOMING SETTING | S | | | |
| Use SSL | | | | |
| Authentication Password > | | | | |
| IMAP Path Prefix / | | | | |
| Server Port 993 | | | | |
| S/MIME | | | | |
| S/MIME | $\bigcirc \circ$ | | | |
| | | | | |

11. In order to set up additional settings for outgoing server, you will need to return in the previous menu and then go to **Outgoing Mail Server** by clicking on the host name of the server:

| Cancel | Account | Done |
|-------------|------------------------|------------|
| Description | Synergy | |
| | | |
| INCOMING MA | AIL SERVER | |
| Host Name | popmail.synergybroa | adband.com |
| User Name | teamsynergy@syner | gizer.com |
| Password | ••••• | •• |
| OUTGOING M | AIL SERVER | |
| SMTP | popmail.synergybroadba | nd.com 🔪 📏 |
| | | |
| Advanced | | > |

12. For Outgoing Server (SMTP), select port **587 (without SSL)**:

| Cancel | Verifying | Done |
|---------------|---------------|------------------|
| Server | | |
| OUTGOING MA | IL SERVER | |
| Host Name | popmail.syner | gybroadband.com |
| User Name | teamsynergy@ |)synergizer.com |
| Password | •••••• | ••••• |
| Use SSL | | $\bigcirc \circ$ |
| Authenticatio | n | Password > |
| Server Port | 587 | |
| | | |

Once the settings are verified, your account is active and ready to use. To test your new email account, go to **Messages** and try sending and receiving emails.