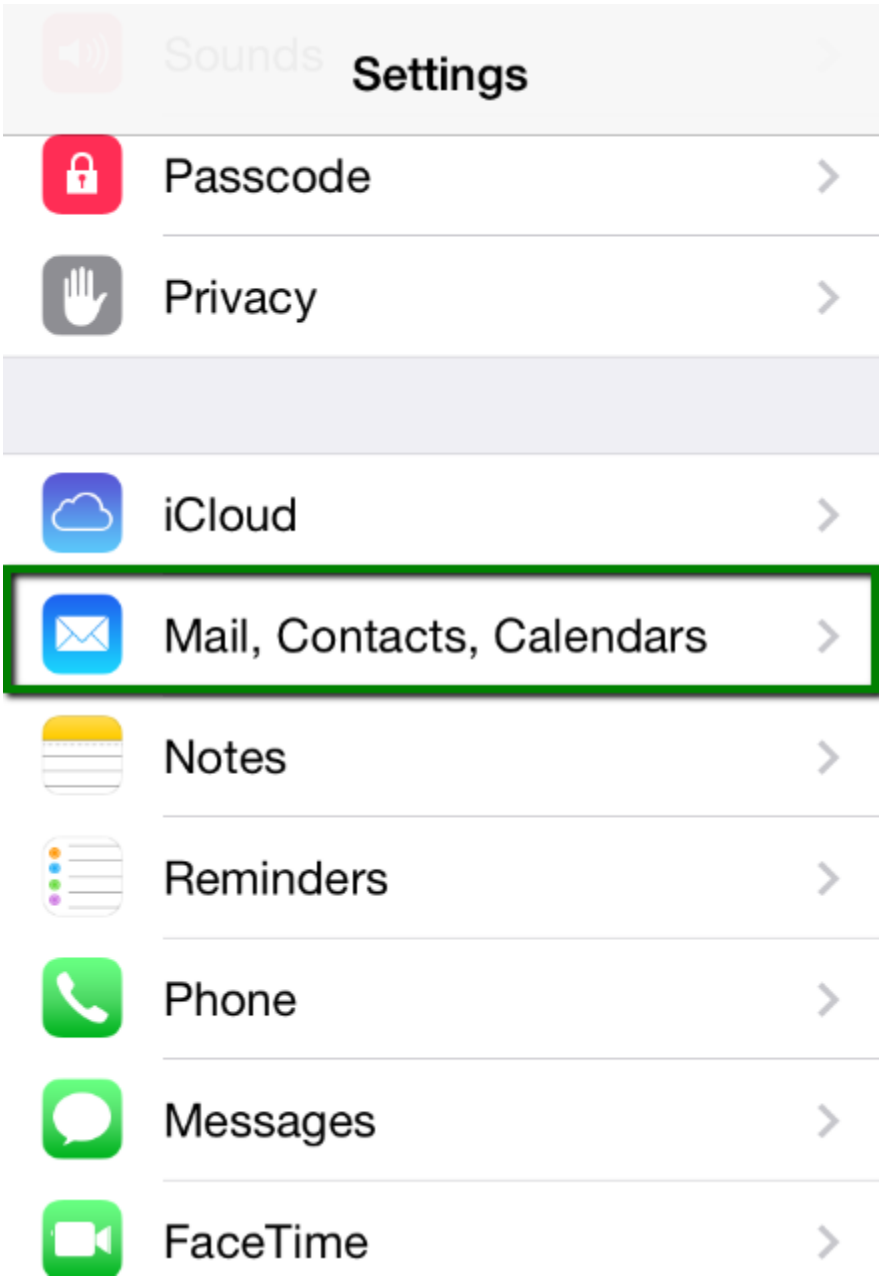
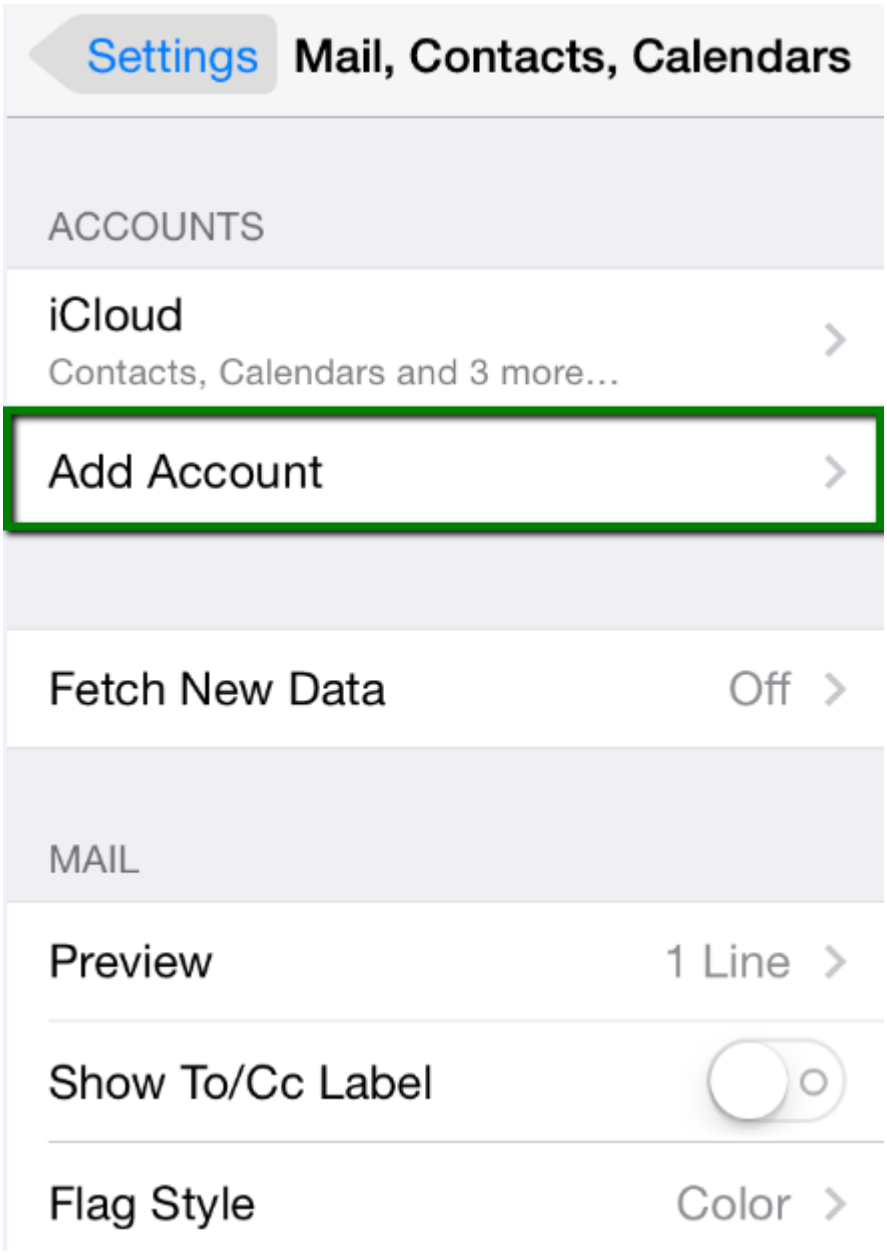
# IMAP account setup on iPhone

1. Select **Settings** from the home screen of your iPhone:

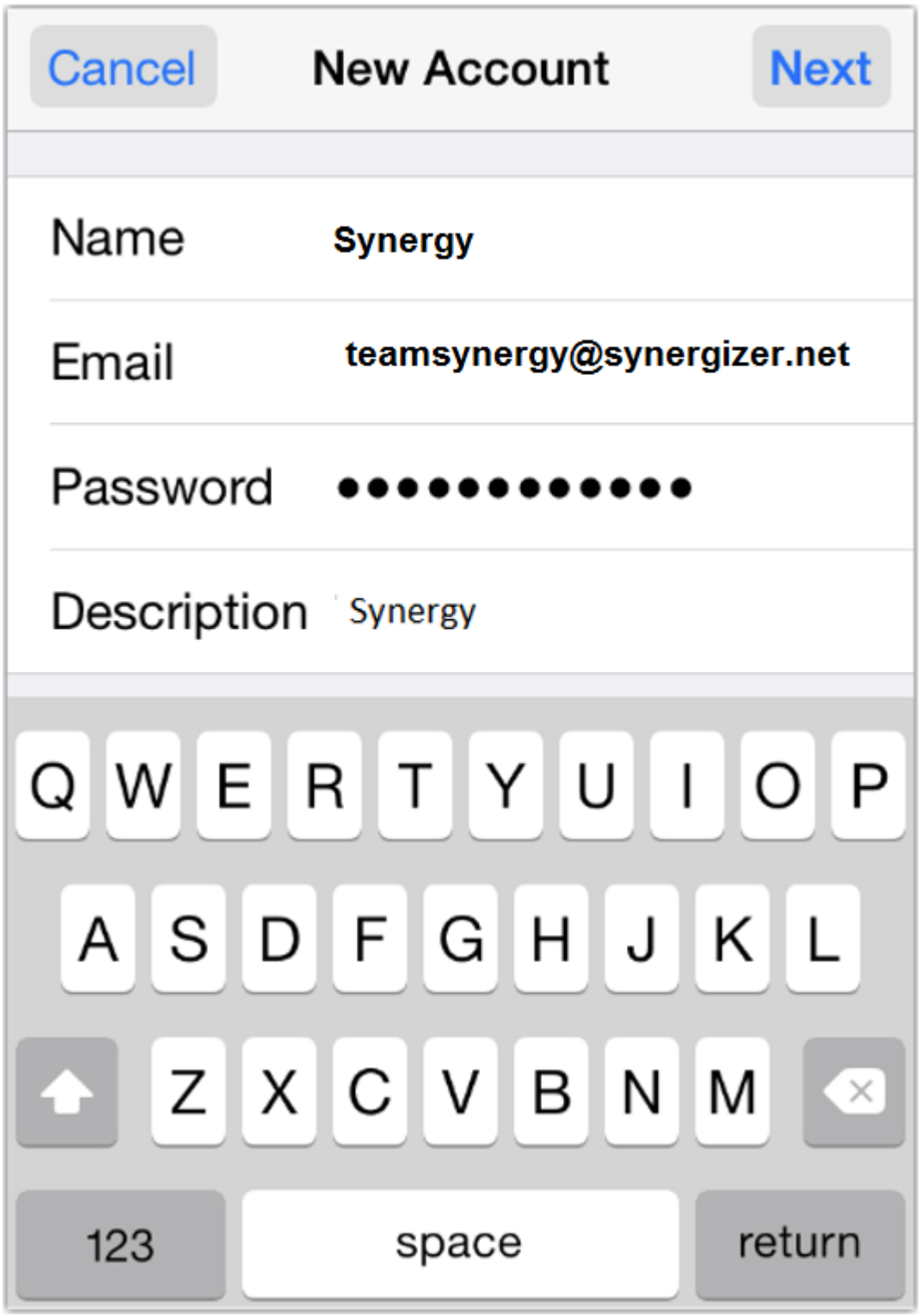
2. Choose **Mail, Contacts, Calendars** and click **Add Account**:




Settings
Mail, Contacts, Calendars
ACCOUNTS
iCloud
Contacts, Calendars and 3 more...
Add Account
Fetch New Data
Off
MAIL
Preview
1 Line
Show To/Cc Label
Flag Style
Color

3. Choose **Other** from the list that appears:

4. Select **Add Mail Account**. In the **New Account** menu, you will need to specify the following records:

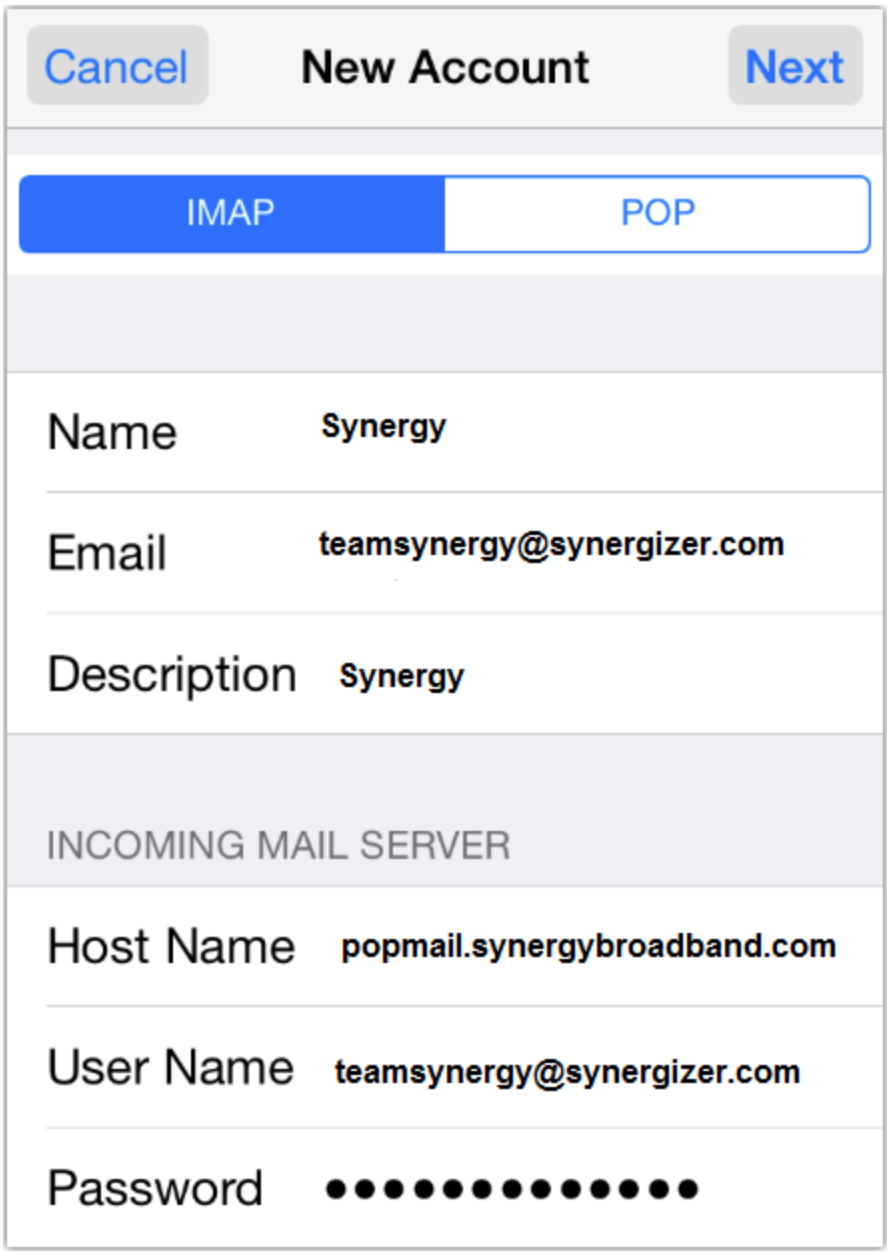


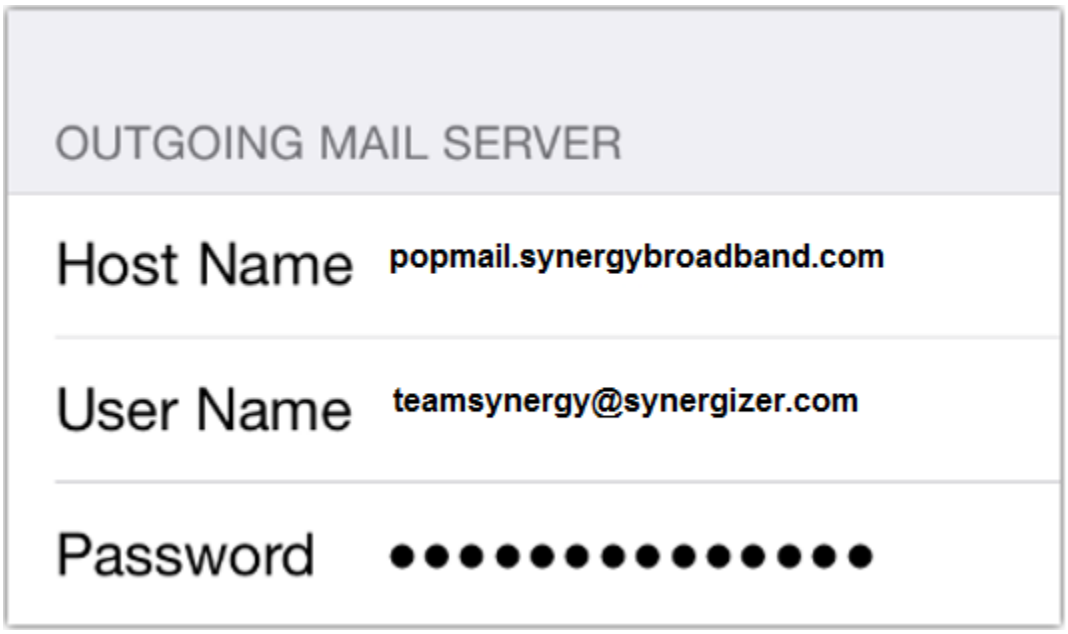
Click **Next**.

5.Select protocol type: **IMAP** or **POP3**. We advise you to use IMAP. Your selection will be highlighted blue.

6. Settings are the same for both IMAP and POP3: In the fields for both **Incoming Mail Server** and **Outgoing Mail Server**, indicate the following:

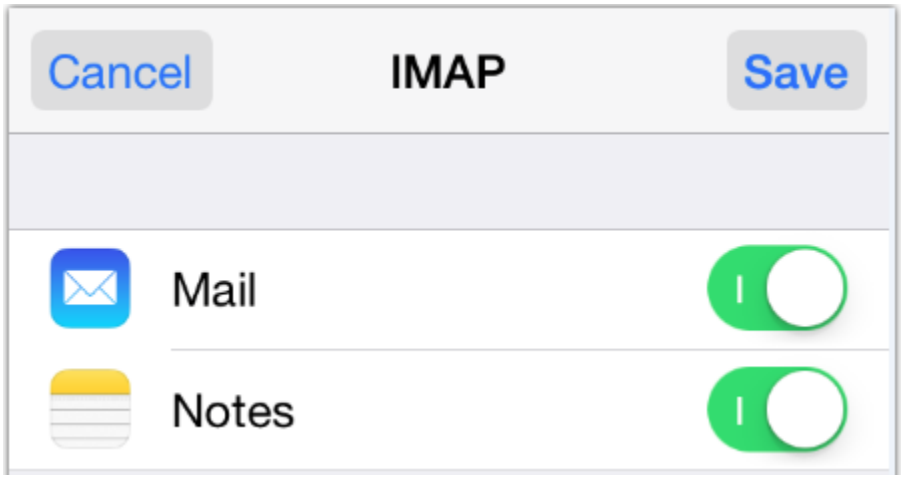
- **Name**, **Address** and **Description:** should have been already filled in
- **Host name:** popmail.synergybroadband.com
- **User Name:** teamsynergy@synergizer.net
- **Password:** password for your email


Cancel
New Account
Next
IMAP
POP
Name
Synergy
Email
teamsynergy@synergizer.com
Description
Synergy
INCOMING MAIL SERVER
Host Name
popmail.synergybroadband.com
User Name
teamsynergy@synergizer.com
Password
●●●●●●●●●●●●



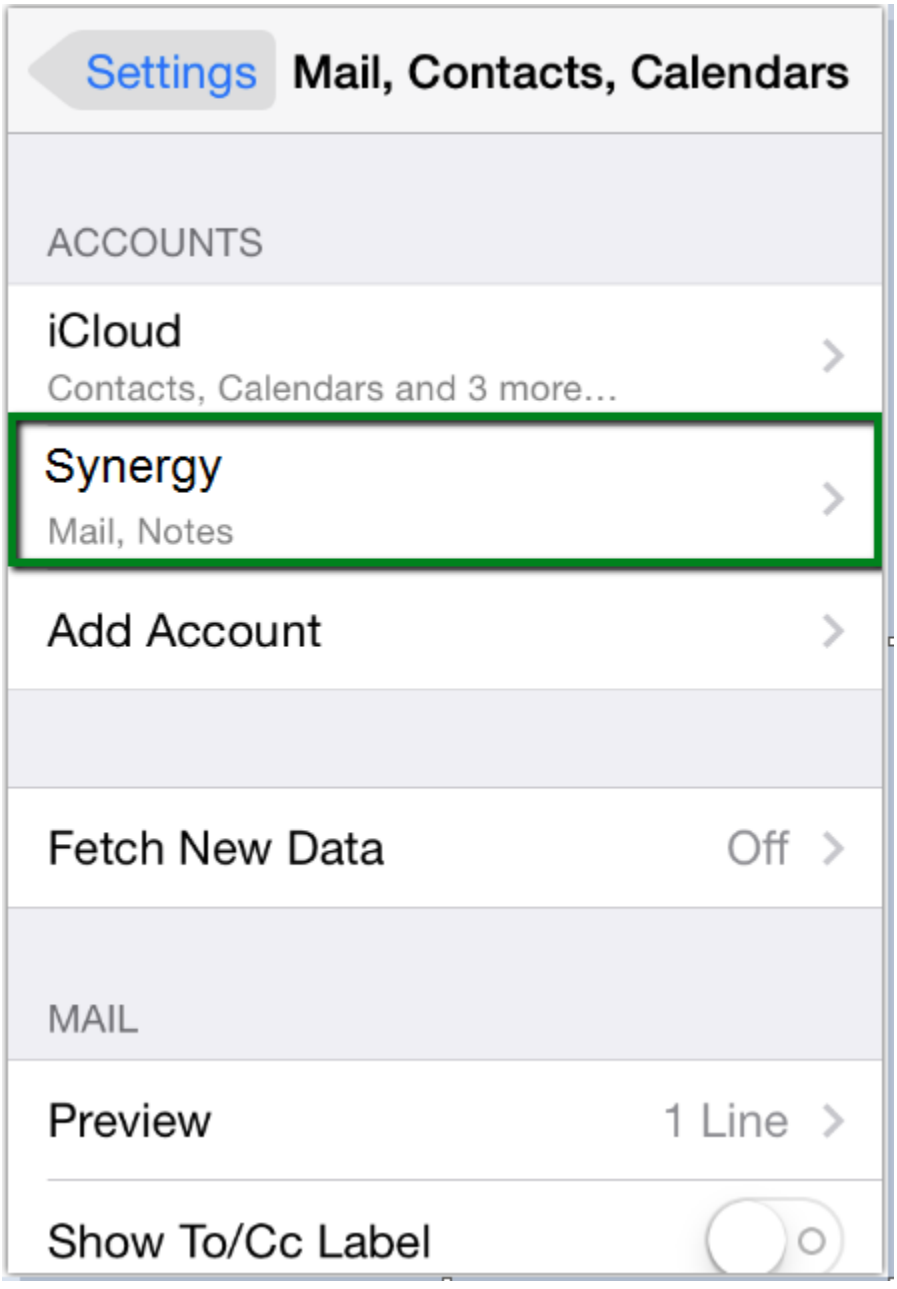

Click **Next**.

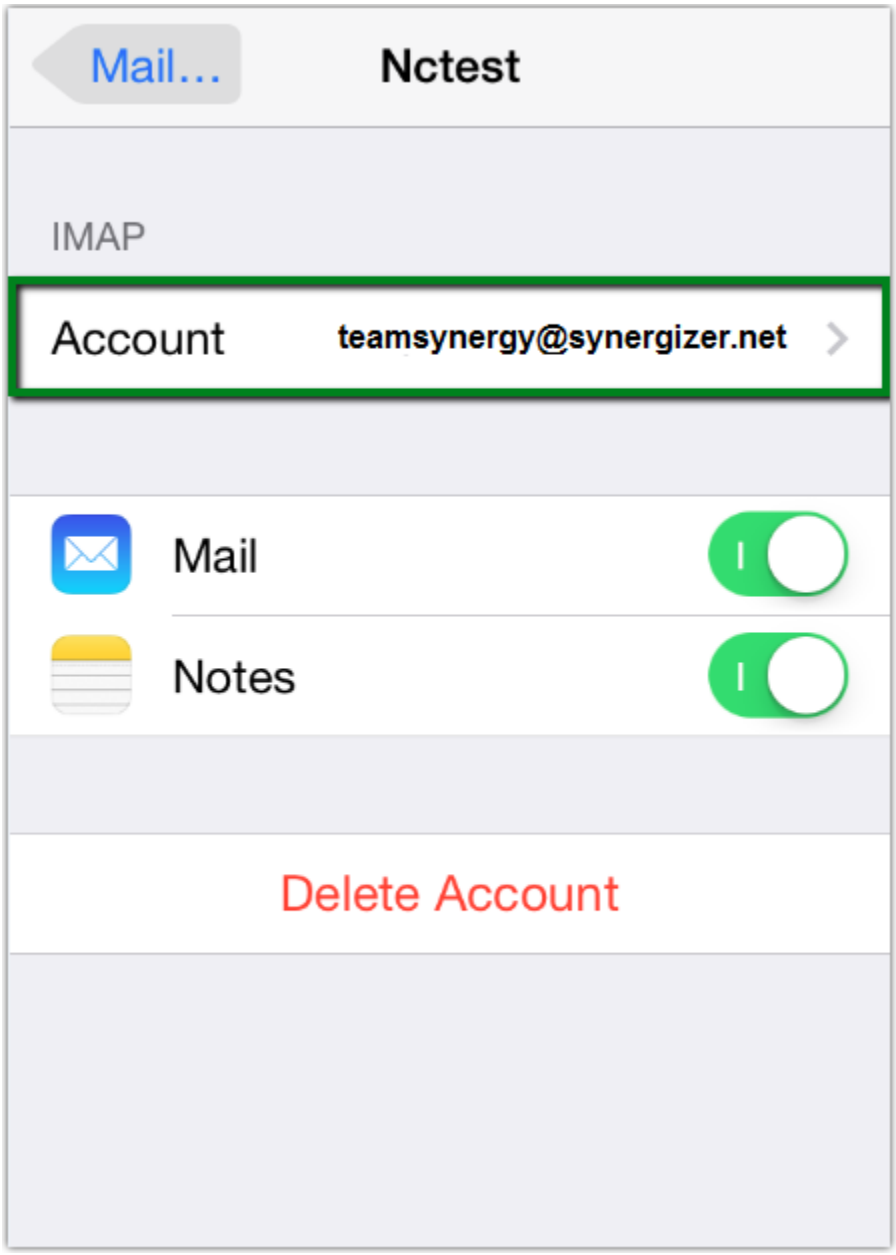
7. If you use **IMAP**, you can enable the following services:



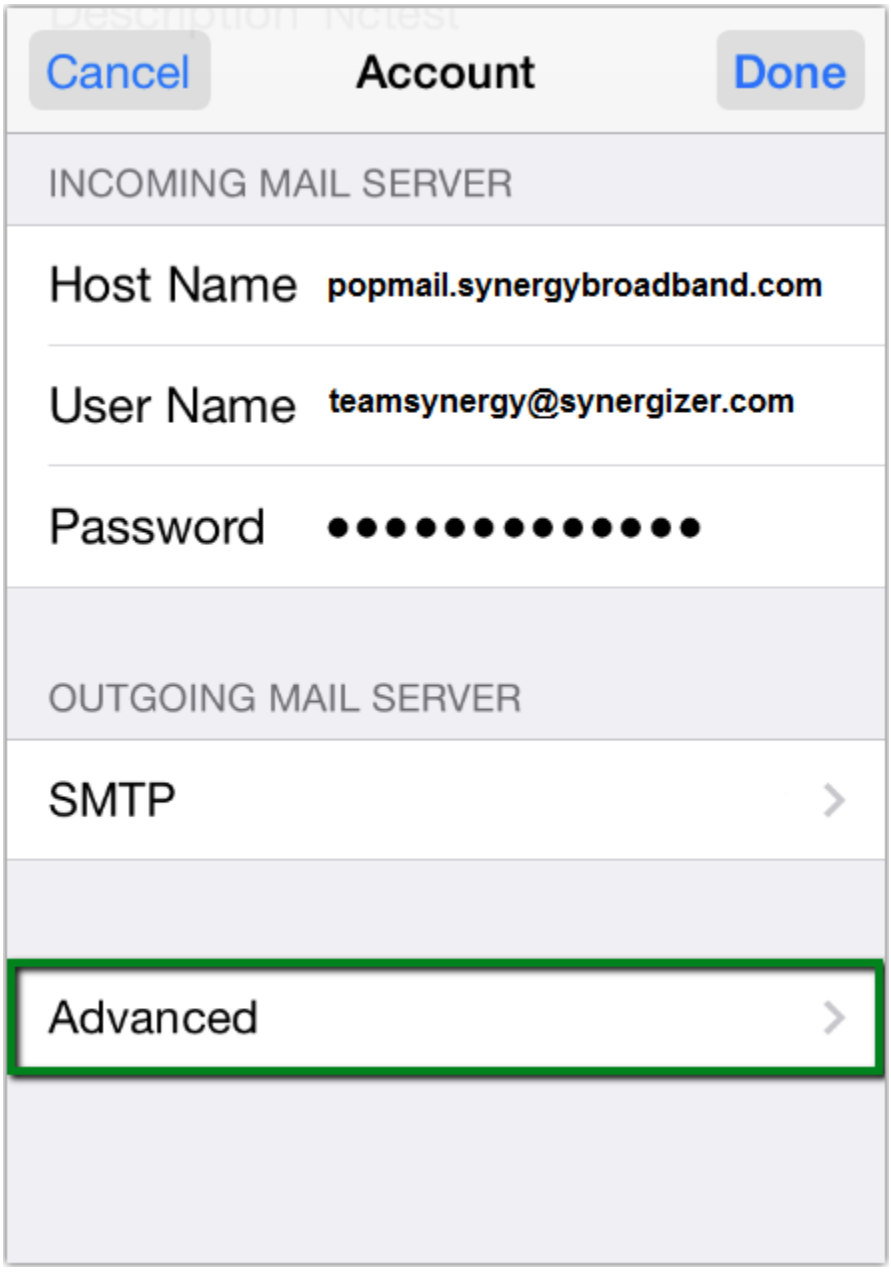

Click **Save** and wait while the system completes necessary checks.

8. When the checks are finished, you'll be redirected to the **Mail, Contacts, calendars** screen. Choose your newly created account there:



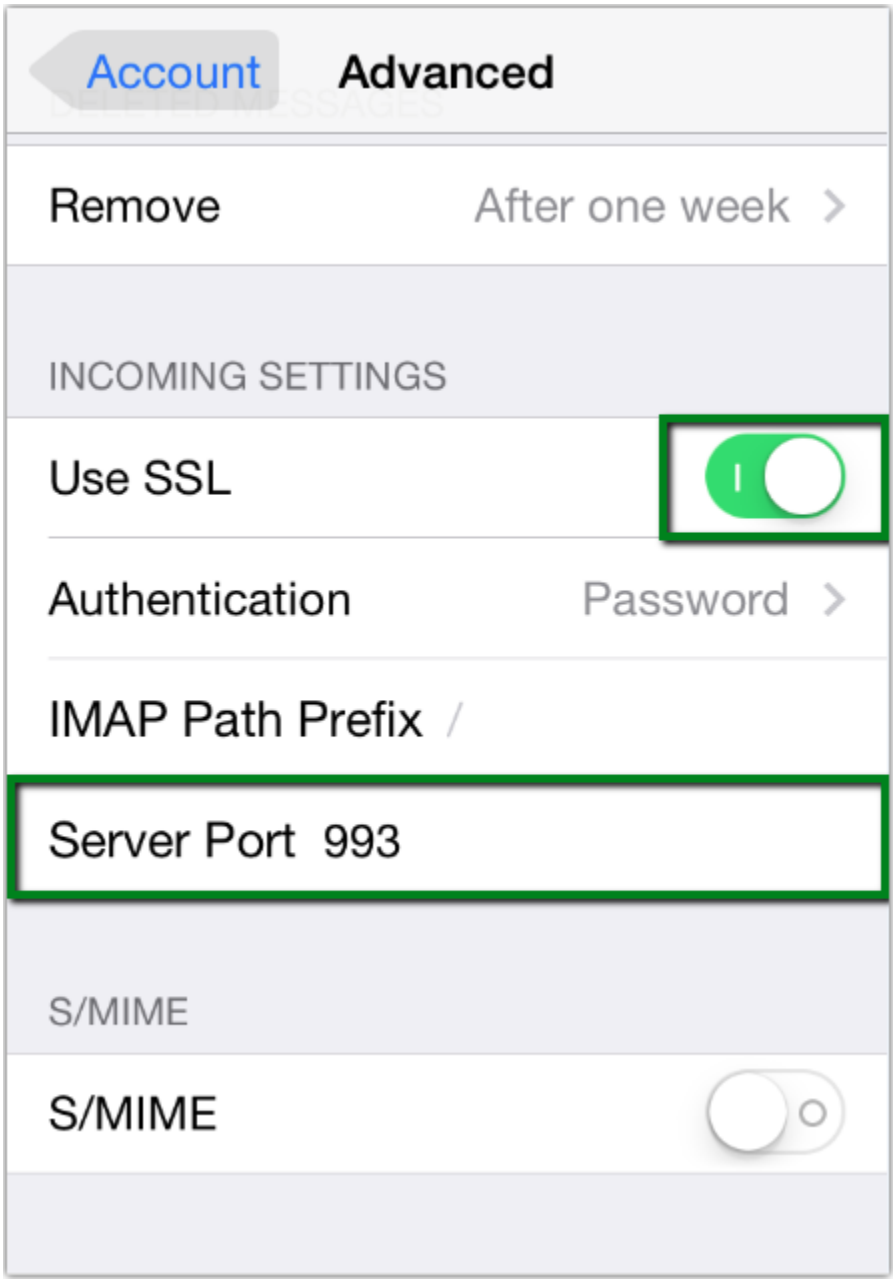

Mail...
Nctest
IMAP
Account
teamsynergy@synergizer.net
Mail
Notes
Delete Account

9. Scroll down and select **Advanced**:

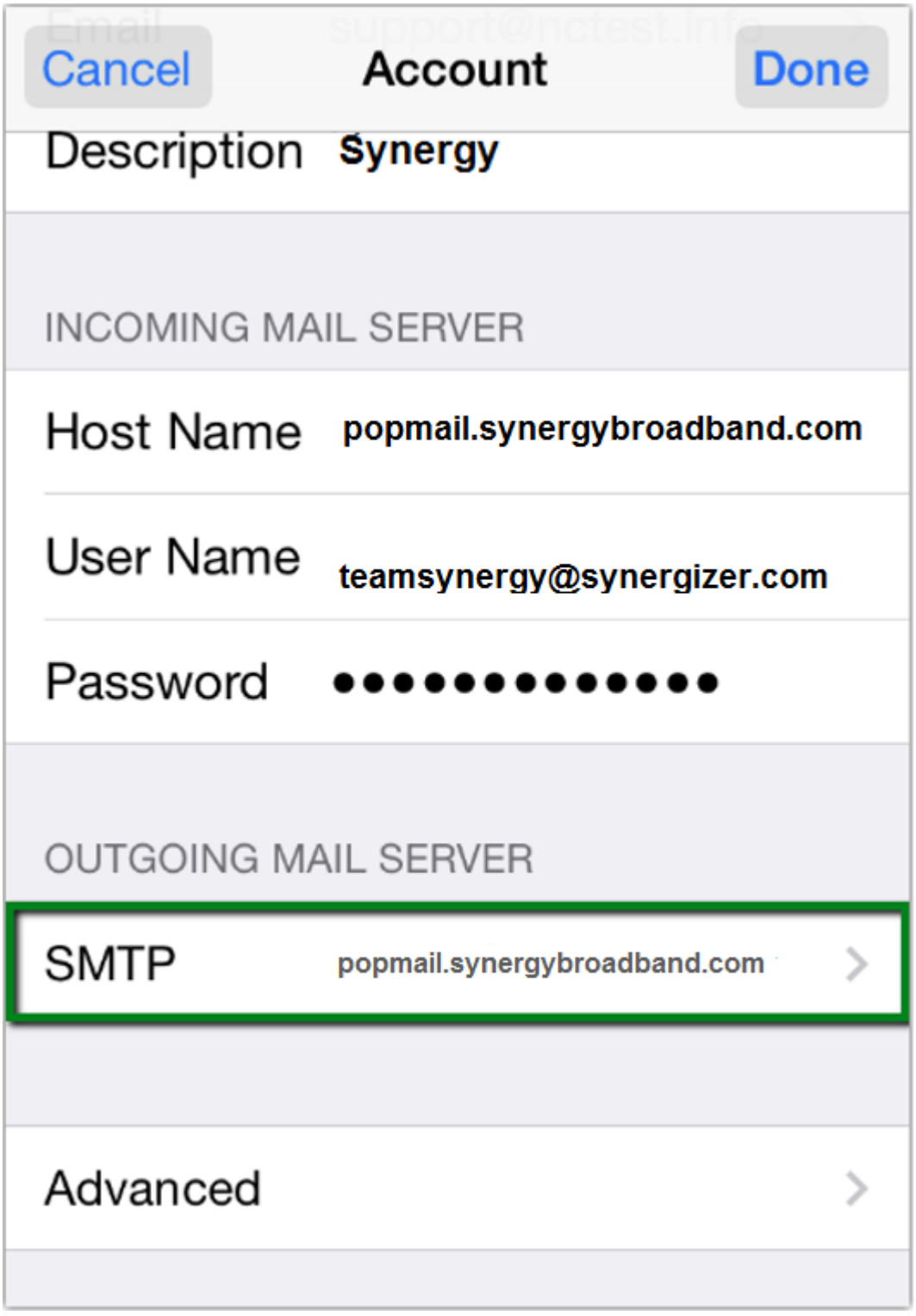


10. Here you can choose additional settings for **IMAP**

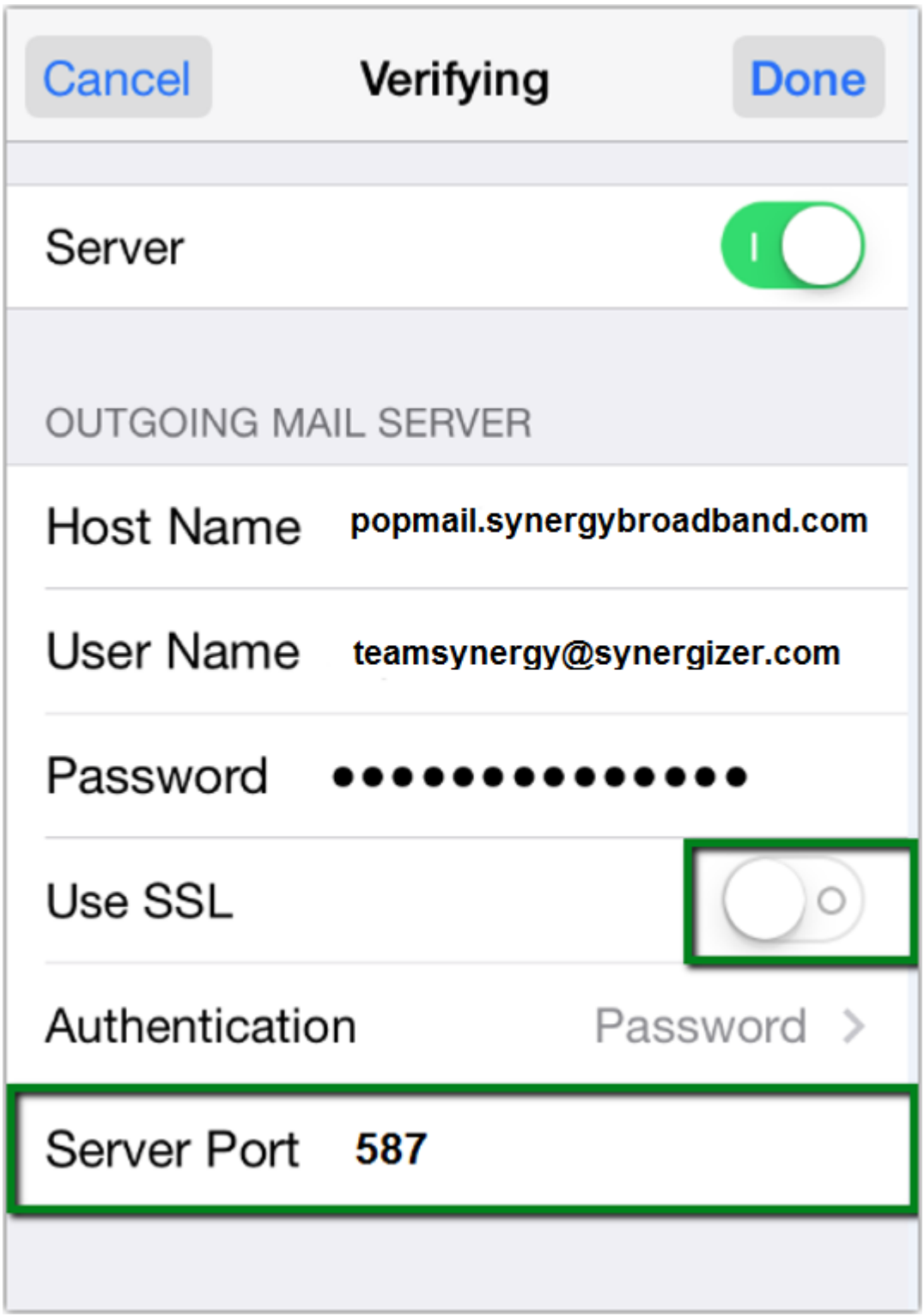
You need to use port **993 (with SSL)** or port **143 (without SSL)**.
Set **IMAP Path Prefix** to **INBOX**:



11. In order to set up additional settings for outgoing server, you will need to return in the previous menu and then go to **Outgoing Mail Server** by clicking on the host name of the server:



12. For Outgoing Server (SMTP), select port **587 (without SSL)**:




Once the settings are verified, your account is active and ready to use. To test your new email account, go to **Messages** and try sending and receiving emails.